CSP Zeebrugge Terminal NV

The Ports for ALL

POSITION DESCRIPTION
Maintenance Manager

Purpose:

To build a strong maintenance team to ensure that maintenance and repairs are carried out in accordance to best practice, procedures and specifications to meet both customers, operational and safety needs.

PRINCIPLE ACCOUNTABILITIES

Maintenance Management

- Ensure that maintenance and repairs are carried out on the Terminal Assets (terminal handling equipment & infrastructure) to maintain a high availability and reliability in a cost & time efficient manner.
- Implement the best applicable maintenance strategy per equipment or sub-assembly and follow-up accordingly.
- Ensure an adequate & optimal maintenance planning taking operational needs into account.
- Ensure that works are carried out in accordance with safety regulations and prevailing legislation.
- Drive, develop and deploy best practices within the maintenance team.
- Ensure good housekeeping practices throughout the maintenance department.
- Implement KPI's and act on variation to meet targets.
- Follow-up on working schedules & assignments, skill levels and shift patterns for optimal staffing & organisation of the team.

Leadership

- Supervise and coach the maintenance team, communicate goals, objectives and motivate to achieve these goals.
- Monitor and ensure the manpower levels, internal and external.
- Monitor and ensure the training levels and requirements for all direct and indirect reports & anticipate accordingly.
- Deploy effective leadership and collaborate with (management) colleagues, brief, inform and support as needed.
- Engage in employer branding activities to attract & retain staff

General

- In close co-operation with HSSE, responsible for maintaining an effective safety culture to ensure that safety, health and environmental standards are met throughout the team

POSITION DESCRIPTION

- Ensure correct documentation, manuals, SOPs and work instructions are created and involved parties are trained & informed
- Ensure optimal usage of the maintenance management system (CMMS)
- Ensure good communication throughout the department & collaborate accordingly and insure interaction with other departments as applicable
- Provide complete and accurate reports to management
- Handle company information with confidentiality and discretion and adhere to company values

REPORTING & SCOPE:

- Direct reports to this position: Technical Supervisors / Technical Analyst / Handyman. Responsible for all maintenance technicians.
- This position reports to the Technical Manager.
- Close collaboration with various internal departments, mainly Operations & HSSE.
- Various contacts & collaborations with external partners, vendors, contractors, inspection services and suppliers.

CRITICAL QUALIFICATIONS/SKILLS

- Broad technical background. Preferably a bachelor degree in engineering or a related field by experience.
- More than 5 years in a supervisory/managerial role in maintenance environment. Experience in a similar sector (handling equipment) or 24/7 environment is a big asset.
- Possess good coaching skills.
- Result oriented, hands-on and problem-solving attitude.
- Proactive mind-set, collaborative workstyle
- Posses good negotiations skills
- Computer literate & good verbal and written communications skills in Dutch/English.
- Safety-mindet.
- Experience with project management methodology is an asset as well as familiarity with a CMMS software

For more information or applications:
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